

**TWIN RIVERS CHARTER SCHOOL
BOARD OF DIRECTORS**

REGULAR MEETING AGENDA

4:00PM

Wednesday, March 8, 2023

**Twin Rivers Charter School
2510 Live Oak Blvd.
Yuba City, CA 95991**

MISSION STATEMENT

Twin Rivers Charter School is an innovative TK-8 Independent Charter School that is committed to cultivating all aspects of the child. In partnership with families, staff, students, and the community.

TRCS demonstrates creativity and versatility by:

- *Implementing high standards of teaching and learning;*
- *Attracting and retaining dynamic teachers and staff;*
- *Providing a safe, respectful, and supportive environment;*
- *Instilling accountability and personal responsibility;*
- *Promoting parent and community involvement; and,*
- *Preparing students for the next level of educational achievement.*

A. CALL TO ORDER TIME: _____4:05PM_____

ROLL CALL OF GOVERNING BOARD

1. Mike Paustian, Board President
2. Zach Milner, Clerk
3. Inge Karlshoej
4. Samantha Geweke
5. John Jelavich

Present

Absent

- | | |
|-------------------------------------|-------------------------------------|
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B. PLEDGE OF ALLEGIANCE

C. RECOGNITION OF VISITORS

D. APPROVAL/ADOPTION OF BOARD AGENDA

Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of agenda.

Motion: __JJ__ Second: __ZM__ Ayes: __4__ Noes: __0__ Absent: __1__ Abstain: __0__

E. PUBLIC COMMENTS

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

F. NON-ACTION INFORMATION ITEMS/REPORTS/PRESENTATIONS/AWARDS

1. Leadership: Mrs. Kassi Kee
2. Enrollment Update: Mrs. Lindsay Rhoades- At the end of February enrollment was 472 with ADA 96.65%. We added 4 new students for Trimester 3, which will reflect on next month's attendance/enrollment update. Open enrollment for the 2023/24 school year closed on Tuesday, February 28th at 4PM to be considered for the lottery on Thursday, March 9th at 8:30AM. We received 210 applications for TK-8th grade.
3. Financial Update: Mrs. Becky Whitaker- Amazon Smile will discontinue effective 2/20/23. Amazon will make one final payment equivalent to 3 months of prior payments. Second Interim major changes- Fund balance decreased by around \$366,000 due to 3 major budget adjustments: \$186,000 was one-time adjustments for Distinguished School recognition, staff and student incentives and travel expenses for the ceremony; \$168,000 was on-going due to 4% salary increase; \$12,000 was SELPA model funding adjustments that may change again prior to the close of the year. Multi-Year projections show large COLA for 2023/24 = 8.13%; Spending down committed funds for facility expansion by \$1,000,000 per year through 2025/26. These will hit multi-year projections as services (lease payments). Changes that are still pending in 2022/23- ADA may come in over budget (potential \$245,000 increase), Arts, Music, Instructional Materials Block Grant may be reduced by 1/3 with governor's budget proposal (potential \$97,000 decrease). These funds are not currently in the budget to be spent. 2023/24 Budget Preparation has begun and will be presented in June along with the 2022/23 estimated actuals budget. Form 700 due to CBO by April 1st annually. Becky sent out the prior year and current year electronic format by email. Copier Lease discussion- lease ends 11/28/2023, CBO recommends UBEO- purchase, change color copies for middle school and monitor color/ black and white coping levels for all staff. Utilize Universal Pre-K grant for 1 machine and Learning Recovery Block Grant for the remaining machines. Budget and pay maintenance contract out of general fund.
4. LCAP Updates

Goal 1: Twin Rivers Charter School will provide optimal conditions of learning through the implementation of state standards and research based instructional practices. This specifically refers to effective first instruction as measured by student outcomes.

 - Implementation of state standards including common core (CCSS)
 - Curriculum

- S2C³ Habits of Learning (HoL)
- English language development (ELD) occur at a high level for all students
- Access to a broad course of study and programs

Goal 2: Highly qualified and trained teachers will be properly assigned and provided additional growth opportunities to expand their practice to ensure TRCS's vision as School to College, Career, and Community school is in place for every student.

- Professional Development for Staff- Schools to Watch this week (Kassi Kee, Melisa Hensgen, Lex Miller); Association of California School Administrators (ACSA) award Friday, March 10, 2023. Awards Season!
- ELD Updates
- Staff Evaluation Cycle

Goal 3: TRCS will create and monitor a climate and culture that supports the academic, behavioral, and social emotional support of all students and staff to ensure access and sustainability of fostering and performing School to College, Career, Community success (S2C³) readiness.

- MTSS: Tier 2 & 3 Services
- Attendance
- PBIS Recognition
- Tiger At A Glance (TAG)
- Staff Survey & Family/Community Feedback
- Safety- Installing vaping sensors as a deterrent. Catch My Breath presented to 6th & 7th Grade last week

5. Superintendent/Principal Report: Dr. Karen Villalobos

G. CONSENT AGENDA

1. Warrants for February 2023
2. Approve Minutes for Wednesday, February 8, 2023 and Friday, February 10, 2023

Motion: __ZM__ Second: __SG__ Ayes: __4__ Noes: __0__ Absent: __1__ Abstain: __0__

H. ACTION ITEMS

1. Consideration and possible action taken to approve 2022-23 Second Interim Budget.

Motion: __JJ__ Second: __ZM__ Ayes: __4__ Noes: __0__ Absent: __1__ Abstain: __0__

2. Consideration and possible action taken to approve Title IX Policy.

Motion: __SG__ Second: __JJ__ Ayes: __4__ Noes: __0__ Absent: __1__ Abstain: __0__

3. Consideration and possible action taken to approve Tiger Care Multi-Use Room furniture not to exceed \$25,000.

Motion: __ZM__ Second: __JJ__ Ayes: __4__ Noes: __0__ Absent: __1__ Abstain: __0__

I. DISCUSSION ITEMS/INFORMATION

1. Copy Machine Proposals- Move to action item next month

2. Form 700 (Due April 1st to Becky Whitaker)
3. TRCS Governance Handbook
4. Updated Strategic Plan
5. Uniform Complaint Procedures (UCP)

J. BOARD COMMENTS/COMMITTEE REPORTS

K. FUTURE BOARD ITEMS

L. ADJOURNMENT

Motion: __ZM__ Second: __SG__ Ayes: __4__ Noes: __0__ Absent: __1__ Abstain: __0__

TIME: _____4:40PM_____